



# County of Fairfax, Virginia

## ADDENDUM

**DATE:** October 18, 2016

### ADDENDUM NO. 2

**TO:** ALL PROSPECTIVE OFFERORS  
**REFERENCE:** RFP2000002053  
**TITLE:** Alcohol & Drug Testing Services  
**DUE DATE/TIME:** October 24, 2016 @ 10:00 a.m.

The referenced request for proposal is amended as follows:

1. Correct numbering error for the sub-paragraph in Special Provisions paragraph 10, Cost Proposal Instructions, as the number is 10.1. and not 8.1.
2. Refer to Attachment A for responses to additional questions received via email.

All other terms and conditions remain the same.

Yong Kim  
Contract Specialist II

**THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT REQUEST FOR PROPOSAL:**

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Name of Firm

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(Signature)

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(Date)

**A SIGNED COPY OF THIS ADDENDUM SHOULD BE INCLUDED IN THE PROPOSAL PACKAGE OR RETURNED PRIOR TO DUE DATE/TIME. FAILURE TO DO SO MAY RESULT IN THE REJECTION OF THE PROPOSAL.**

**NOTE: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE SIGNED.**

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**Department of Procurement & Material Management**  
12000 Government Center Parkway, Suite 427  
Fairfax, VA 22035-0013  
**Website:** [www.fairfaxcounty.gov/dpmm](http://www.fairfaxcounty.gov/dpmm)  
**Phone** 703-324-3201, **TTY:** 711, **Fax:** 703-324-3228

ATTACHMENT A

Q1. Why is the RFP being issued?

**A1. The current contract is expiring with no renewal options.**

Q2. I wanted to confirm what was listed in the RFP...the County is NOT looking for pricing in the response to this proposal, correct?

**A2. Correct. Reference, Special Provisions, paragraph 10, Cost Proposal Instructions.**

Q3. As an Alternative to 10 flash drives, can a vendor submit 10 CD-ROMs discs with the full proposal burned to each?

**A3. We request flash drives as stated in the RFP, after the evaluation you may pick up the flash drives submitted.**

Q4. What are your current prices for the following services requested? DOT Drug Test (price including lab, MRO review, and collection fee), Non-DOT 8 panel Drug Test (lab, MRO, collection fee), Non-DOT 10 panel Drug Test (lab, MRO, collection fee), K2 Spice panel (lab & collection fee), Steroid panel (lab & collection fee), DOT Breath Alcohol Test, Non-DOT Breath Alcohol Test, Split Specimen RETEST (Bottle B) of Confirmed Positive Specimen at alternate lab, MRO Review fees (if not included in the drug test prices above), Cost to Generate Random Selections, Any annual Administrative Fees, After Hours testing fees, Onsite collection fees (per collection, per event, per hour, mileage, etc.), Any additional testing fees not listed above.

**A4. Reference Special Provisions, paragraph 4.8., the current prices of what the County is paying for services in the current contract can be found on the Contract Register ([www.fairfaxcounty.gov/cregister/](http://www.fairfaxcounty.gov/cregister/)).**

Q5. Will the County have an interest in pricing for SAP evaluation / treatment services (per individual) for a confirmed-positive donor, or online training courses for Supervisors / Employees on the sign/symptoms of drug use/abuse?

**A5. No.**

Q6. How are your current results communicated currently? Is there a preference for a certain method? Do you current pay any premium based on how you prefer results to be released to you?

**A6. We primarily get results via e-mail and his seems to work fine for us. We do not currently pay a premium for how the results are released to us.**

Q7. Please provide of the current drug and alcohol collection site(s) and name(s) of the on-site collection provider being utilized by the County?

**A7. On site collector is Senai Drug & Alcohol Testing. (See the attached Approved Collection Sites)**

Q8. What laboratory is currently analyzing the urine specimens?

**A8. Quest**

Q9. The RFP states that MRO must be available to receive calls from donors between 8 AM- 9:00 PM ET and four hours over the weekend. How many times in 2015 has the MRO been contacted between 5:00 PM – 9:00 PM Monday through Friday and over the weekend?

**A9. This cannot be provided as we do not track this information.**

Q10. How many total drug and Alcohol test were conducted by the County in 2015 and year to date?

**A10. Police: 731**

Q11. Who is your current provider/TPA delivering your drug test results & the LAB conducting the actual testing?

**A11. First Lab/Quest**

ATTACHMENT A

Q12. What clinic(s) do you currently use for WALK IN drug/alcohol collections, and what are their hours & contact info? Are there any additional facilities you use that can provide 24/7 services for WALK IN “after hours” needs, or is this typically handled by a mobile collector who comes onsite after hours to do a collection?

**A12. See Question 7**

Q13. With the exception of K2 Spice & Steroid tests, would the County like MRO review with ALL other Non-DOT testing?

**A13. Yes.**

Q14. Where would the County prefer a clinic (or clinics) to be located? Our network has sites in Herndon & Fairfax, and wanted to see if these would be acceptable to the County's needs?

**A14. We require site spread throughout the County, to include Alexandria, Springfield, Falls Church, Lorton, Fairfax, and Reston/Herndon. Sites should be situated so drivers don't have to be away from the job site for extended periods of time.**

Q15. Section 6.11.c. on page seven of the Alcohol and Drug Testing Services RFP states, “The Contractor will be required to upload the data from the current system into their system. A plan for this should be outlined.” Please list the specific data that will need to be uploaded.

**A15. We would like 2 years of selections and results uploaded.**

Q16. Our Corp HQ is out of state, so our firm does not possess a state/local business license in the state of VA, but our subcontracted providers do. Can we submit their licenses in our proposal? Would you like our firms, as contractor, to submit our business license in the State our Corp office is in as well?

**A16. Reference paragraph 5.1., Certification/License Requirements. In addition, for the subcontractors, you will need to fill out Appendix B page 33 and 34 with the information that best represents your firm.**